11 May 2026

Dear Parent/Guardian,

The Secondary School Immunisation Program offers free vaccines as part of the National Immunisation Program each year to Year 7 and Year 10 students. These vaccines are administered by Maroondah City Council's experienced immunisation nurses.

Council's immunisation team will be at your school on Wednesday, 3 June 2026.
Students in **Year 7** will have the opportunity to receive the following vaccines:

- HPV (human papillomavirus) single dose.
- Diptheria, Tetanus, Pertussis, (whooping cough) single dose.

Important information about these vaccines is provided on the Better Health Channel website:
Secondary School Immunisation Program | Better Health Channel

Please read the information about these vaccines to ensure you are making an informed decision about the vaccination and your child is prepared. The webpage contains information on the following:

- Vaccines provided in secondary school
- Preparing adolescents for school based immunisations
- Pre-immunisation checklist. It is important that students tell their immunisation provider if any of the following apply:
  - Are unwell on the day of immunisation (temperature over 38.5°C)
  - Previously had a severe reaction to any vaccine
  - Have any severe allergies such as an anaphylactic reaction to yeast or latex
  - Have a disease or are having treatment which causes low immunity
  - Have a known hypersensitivity to diphtheria toxoid
  - Are pregnant.
- After vaccination: students are required to sit quietly for 15 minutes
- Uncommon and rare side affects
- When a vaccine is missed at school
- Adolescents with a disability
- Accessing immunisation records

Council's website also has some useful tips on preparing for vaccination:
https://www.maroondah.vic.gov.au/Community-support-business/Immunisation/School-and-adolescent-immunisations

Council must know if you wish for your child to receive the vaccines or if you do not wish for your child to receive one or both vaccines.

You can electronically record if you **do** or **do not** consent for your child to be immunised on Council's immunisation platform Vitavo. This information will come directly to Maroondah City Council through Vitavo.

Contact us
Phone 1300 88 22 33 or 9298 4598
maroondah@maroondah.vic.gov.au | www.maroondah.vic.gov.au | PO Box 156, Ringwood 3134 | DX 38068, Ringwood

To submit consent, you will need to do the following:

1. Click on the Vitavo : https://maroondah.book.vitavo.com.au/school/AquinasCollege-jTAq76
   QR code:

2. Select the year level : **Year 7**
3. Review the Immunisation schedule, preimmunisation information and side effects fact sheet for all vaccines offered.
4. Select 'I consent' or 'I do not consent'.
   a. If you select 'I consent', proceed to step 5.
   b. If you select 'I do not consent', it means you have reviewed the information and decided for your child not to have one or both of the vaccines. Fill and submit the 'I do not consent' online form with your child's details. Do not proceed to next step.
5. Create an account on Vitavo. Use your email address and create a password.
6. Go to your email account and click on the Vitavo verification link in your email.
7. Enter your child's details under student information. The information must match your child's details on MyGov to ensure the immunisation records can be submitted to the Australian Immunisation Register.
8. Provide your details as the parent/guardian.
9. Enter medical conditions for your child.
10. Provide the consent for each vaccine individually.
11. Review the pre-immunisation checklist including severe allergies or previous severe reaction to vaccination.
12. Certify the information you have provided and submit the form.

Once completed you will receive a confirmation email. If you don't receive a confirmation, please contact Council's Immunisation team.

If you wish to update your consent such as withdraw consent, you must do so by logging into your existing profile on Vitavo.

Please ensure you have updated your consent decision, 'I consent' or 'I do not consent' before 28 May 2026.

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ABN 98 606 522 719

Maroondah City Council may send SMS (displaying as Maroondah CC) or email reminders through Vitavo, as a reminder to complete your child's immunisation online consent form.

If you wish for your child to have the vaccines elsewhere, you can attend one of our Council public immunisation session by booking on Council's website: https://www.maroondah.vic.gov.au/Community-support-business/Immunisation .Alternatively, you may wish to attend your GP or local pharmacy offering these vaccines.

As soon as your child is immunised, you will receive an email with details and the immunisation information will be sent to the Australian Immunisation Register (AIR). You can find out how to access you child's immunisation history statement here: https://www.servicesaustralia.gov.au/how-to-get-immunisation-history-statements?context=22436

If your child was absent or if the vaccine was unable to be given, you will receive an email from Vitavo. You can receive the vaccines for your child at Councils public immunisation session as outlined above.

Please contact Maroondah City Council's immunisation team if you require assistance on 9294 5603 or email immunisation@maroondah.vic.gov.au

Yours sincerely,
Immunisation Administration - Immunisation Services
Community Health
Maroondah City Council