



## Fee Information 2026

This document aims to explain our fee structure and the procedures and responsibilities associated with fee payments and sustaining enrolment with A.B. Paterson College Early Learning Services. For further clarification of any financial matters, please submit a request in writing to [ar@abpat.qld.edu.au](mailto:ar@abpat.qld.edu.au) for review.

Junior Kindy		Senior Kindy		Pre-Prep	
Daily	\$135.98	Daily	\$133.79	Daily	\$142.49
Weekly	\$659.90	Weekly	\$648.95	Weekly	\$692.45
Casual (daily)	\$146.40	Casual (daily)	\$144.21	Casual (daily)	\$152.91

Outside School Hours Care (OSHC)		Vacation Care	
Before School (with booking)	\$23.49	Vacation Care (with booking)	\$97.89
Before School (without booking)	\$33.91	Vacation Care (without booking)	\$118.73
After School (with booking)	\$42.40	Security Fob	\$15
After School (without booking)	\$63.24	Cancellation Fee*	\$5.50

\*Vacation Care Cancellation Fee applicable per booking per child for non-attendance or cancellation of booking

Additional Fees			
Waitlist Application Fee*	\$50*	Non-Refundable Bond and Fob Levy**	\$350**
Late Fee (\$2 per minute charged in 15-minute blocks)***		Extra Security Fob	\$15
Admin Fee****	\$2.50		

\*per child \*\*per family \*\*\*Subsequent late collection will incur additional fees \*\*\*\*Admin fee is applicable for any adjustment/change to family/child account including Before/After School accounts

Fees within the Early Learning Services include the provision of food and consumables e.g. sunscreen, tissues etc. *Please note nappies are not provided and must be provided by families.*

Fees within the Outside School Hours Care and Vacation Care Services include the provision of Afternoon Tea and consumables e.g. sunscreen, tissues etc.

Fees within the Early Learning and OSHC Services are inclusive of incursions and extra-curricular experiences planned throughout the year (with the exception of tennis lessons with Mr John).

### COMPLYING WRITTEN ARRANGEMENT

Commonwealth Government Child Care Subsidy and Kindergarten Subsidy are available to all eligible families. A Complying Written Arrangement (CWA) is the first step to complete your child's CCS enrolment. A CWA is an agreement between the registered parent (with Services Australia) and our Service which outlines the basic details of enrolment and confirms all details are recorded correctly and agreed upon.

Once the agreement is accepted via the Xplor app, the enrolment will then need to be confirmed through the registered parent's MyGov account by accepting our Service as the Approved Provider.

Upon enrolment, please ensure the registered parent with Centrelink (Services Australia) completes the information for Parent/Guardian 1 in the Xplor enrolment contract. This will ensure all necessary and accurate account information in relation to Subsidy entitlements are reflected correctly on your account.

It is vital the registered parent reviews all information and have the correct parent registered with the Family Assistance Office/Centrelink. Failure to do so may result in non-payment of CCS and full fees will be payable by the family.

Where eligible Child Care Subsidy does not apply to the Statement of Account due to inaction or misinformation provided by the family, full fees are payable by the family until such time the account information has been rectified and all eligible Child Care Subsidy has been applied to the account by the Family Assistance Office.

A.B. Paterson College Early Learning Services do not offer sessional care. Bookings are at 11 hours per session. It is important to factor this into your Child Care Subsidy estimates.

### **'FREE KINDY' FOR PRE-PREP CHILDREN**

The Queensland Government has announced 'Free Kindy' for all children who attend Pre-Prep in 2026. The benefits applied to your account under the 'Free Kindy' scheme are determined by the Queensland Government and are applied to your account accordingly.

'Free Kindy' is a 15 hour per week (or 600 hours per year) Government approved educational program delivered by a qualified Early Childhood Teacher. 'Free Kindy' is for children who are engaged in a Pre-Prep program at their approved Service.

As A.B. Paterson College Early Learning Service Banjo and Friends is a Long Day Care facility, a 'wrap around' fee will be applied to eligible days of care. 15 hours, as specified by Government approvals, will be 'free' on your Statement of Account each week.

Where this varies for families, they are encouraged to contact Services Australia to discuss their eligibilities further.

### **ENROLMENT BOND AND WAITLIST APPLICATIONS**

There is a \$50 per child, non-refundable fee associated with the lodgement of a waiting list application.

A non-refundable Enrolment Bond and Fob Levy of \$350 per family is required upon acceptance of enrolment. This is payable prior to commencement and must be paid by the specified date provided by your Early Learning Centre.

The Enrolment Bond and Fob Levy includes two (2) Security Fobs. Should you require a replacement Fob at any time or require additional Fobs, a charge of \$15 per Fob will be added to your account.

Outside School Hours Care families will require a Security Fob to enter the facility. Charges for Fobs will be applied to the registered parent's account.

### **FEE RESPONSIBILITIES**

Fees are payable two weeks in advance from the first day of attendance and must always remain two weeks in advance to maintain enrolment at our Services. Should fees fall into arrears A.B. Paterson College Early Learning Services reserve the right to cease enrolment and associated attendances until all required fees have been paid and are in advance in line with the Fee Policy. Ongoing failure to keep accounts two

weeks in advance may affect enrolment within the Services permanently. The registered account holder is responsible for the full fee regardless of CCS eligibility. Should there be any concern with CCS, families are required to continue paying their account and seek any monies owing from the Family Assistance Office. The Services will perform all legal and required actions deemed necessary of them to assist with CCS being applied to the family's account.

If families are experiencing financial difficulties, they are encouraged to contact the Director of Early Learning via [elc@abpat.qld.edu.au](mailto:elc@abpat.qld.edu.au) for a confidential discussion or contact the Family Assistance Office on 13 61 50.

The only accepted method of fee payment is Direct Debit. No charge will be applied when debiting from a bank account, however, a surcharge will be applied by Debit Success when debiting using Credit Card details. You can locate the specific rates when confirming your Direct Debit details or from the Debit Success website. EFTPOS is available within the Service for makeup payments only. We do not accept American Express or cash payments.

Each child is eligible for 42 allowable absences each financial year (Public Holiday inclusive). If your child has reached more than 42 absences within the timeframe and additional absences are required, families are encouraged to contact Services Australia to discuss your options. Where additional absences are approved by Services Australia, supporting evidence is required to be provided to the Service.

Statement of Accounts are provided to the registered parent's nominated email address weekly via Xplor.

### **ADMINISTRATION FEES**

Administration fees are charged where any changes/adjustments are required on family accounts. A fee of \$2.50 will be charged to all Early Childcare Centre, Banjo and Friends and OSHC accounts should any changes/adjustments be required to be made. A fee of \$5.50 will be charged to all Vacation Care accounts, per booking, per child for cancellation, and/or non-attendance without prior notification of any Vacation Care booking.

### **LATE FEE AFTER 6PM**

Our Services cease operation at 6pm sharp daily (unless otherwise notified). Your child will need to be collected, signed out and have exited the Service by 6pm or a late fee will be incurred on the family's account. A late fee of \$2 per minute per child calculated in 15-minute blocks will be charged until such time the child leaves the premises and/or collected by an authorised contact. Additional fees are charged for subsequent late pick-ups. If you have signed your child/ren out by 6pm, but have not yet left the service, a late fee may still be charged to your account.

Should a late collection be foreseeable, we encourage the family to notify us accordingly, so the Service is able to appropriately care for the child/ren after closing time or support alternative arrangements.

### **OSHC AND VACATION CARE CANCELLATION FEES AND REQUIREMENTS**

To cancel a Before or After School Care booking 24 hours' notice (by 2.30pm the day prior for After School Care) must be provided or the daily fee will still apply and be charged to the account reflecting an Absentee attendance. A \$2.50 administration fee will be charged to all changes required to be made on all accounts. Any bookings made after 2.30pm on the day of the requested booking will be charged at a casual rate.

To attend Before/After School Care all bookings must be made at least 24 hours prior to the day of booking (2.30pm the day prior) to avoid a casual booking fee.

Vacation Care cancellations require 3 business days' notice to cancel a booking, or the daily fee will still apply and be charged to the account reflecting an Absentee attendance. A \$5.50 administration fee will apply to all booking cancellations. A \$2.50 administration fee will apply to any other changes required to be made to the family account.

### **PROVIDING NOTICE**

It is a requirement of the Primary Carer and/or Legal Guardian to provide four (4) weeks' notice in writing if it is their intention to withdraw their child from A.B. Paterson College Early Learning Services and cease enrolment. All written notices can be provided to [elc@abpat.qld.edu.au](mailto:elc@abpat.qld.edu.au). If notice in writing is not provided, four (4) weeks' fee charges will be charged in lieu of notice, as well as, any applicable administrative charges. If the child does not attend during this time the Family Assistance Office will deem 'Cessation of Care' and therefore these days will be ineligible for Child Care Subsidy payments. The Primary Carer will be responsible for all fees and charges and will be Direct Debited accordingly.

It is a requirement of the Primary Carer and/or Legal Guardian to provide two (2) weeks' notice in writing if it is their intention to request a change to their child's current bookings. All requests are required to be submitted in writing to [elc@abpat.qld.edu.au](mailto:elc@abpat.qld.edu.au).

Please be advised 'cessation of care' is applied by Services Australia and the booking is charged at full fee with no CCS applied. This is applicable wherever a child does not attend on their first day of care, or their last day of care (backdated to their last date of attendance). It is important to ensure your child is attending on their first day of care, as well as their last, to ensure CCS eligibilities and any other applicable subsidies apply to your account.

### **HOLIDAYS**

When intending to take leave/holidays from the Services, two (2) weeks' notice in writing to [elc@abpat.qld.edu.au](mailto:elc@abpat.qld.edu.au) is required. Please note, families are required to pay their normal fee contribution for the time their child is absent for any reason. Make up/swap days for any purpose are not available. It is important to note, holiday absences contribute to your 42 allowable absence balance for the financial year.

### **GOVERNMENT REBATES**

Commonwealth Government Child Care Subsidy is available to all families that are eligible as determined by the Family Assistance Office. You may be eligible for other funding subsidies as determined by Services Australia. Applications for these benefits can be made through the Services Australia Office on 13 61 50.

When communicating with the Services Australia Office they will require the Customer Reference Number (CRN) of the Guardian registered with the Family Assistance Office, as well as each child who will be attending the Service.

The Service will not be held responsible for any information that has been provided to the Services Australia Office by the family in relation to Child Care Subsidy details.

***IT IS THE PARENT'S RESPONSIBILITY TO ENSURE THAT THEIR CHILD CARE SUBSIDY INFORMATION REMAINS CURRENT. IF YOUR NOTICE EXPIRES, FULL FEES MUST BE PAID UNTIL SUCH TIME A NEW ASSESSMENT IS ISSUED TO THE SERVICE.***